Case Study about

How to execute a file full and incremental backup plan

Part 1 Case Content

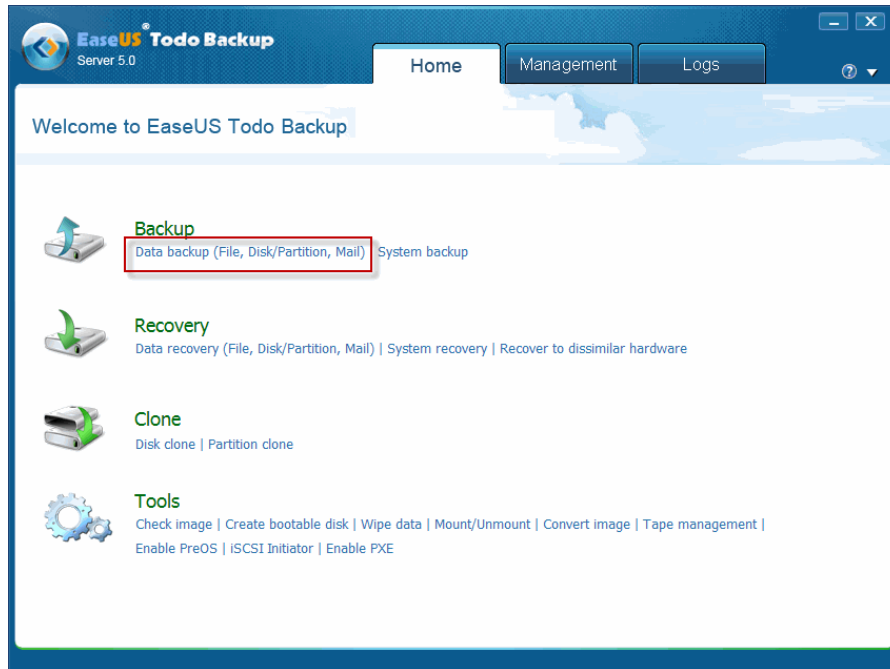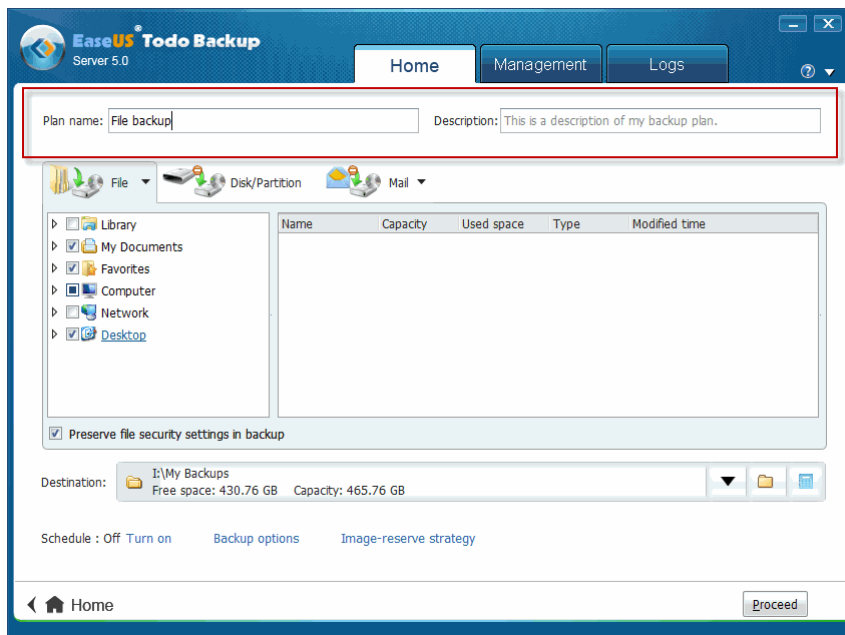|	
Question	My business documents are stored at My RTX Files; I will execute a full backup every Sunday and then execute an incremental backup at every 9:00am or 11: 00am. How to do it?
Solution	With **EaseUS Todo Backup**, you need to set two backups: one is full backup, and the other is incremental backup and you can set them at one time. The full backup will be executed every Sunday, and the incremental backup will be executed at 9:00 or 11:00 every day.

Tips: Incremental backup only backups the changed files after the full backup or differential backup.
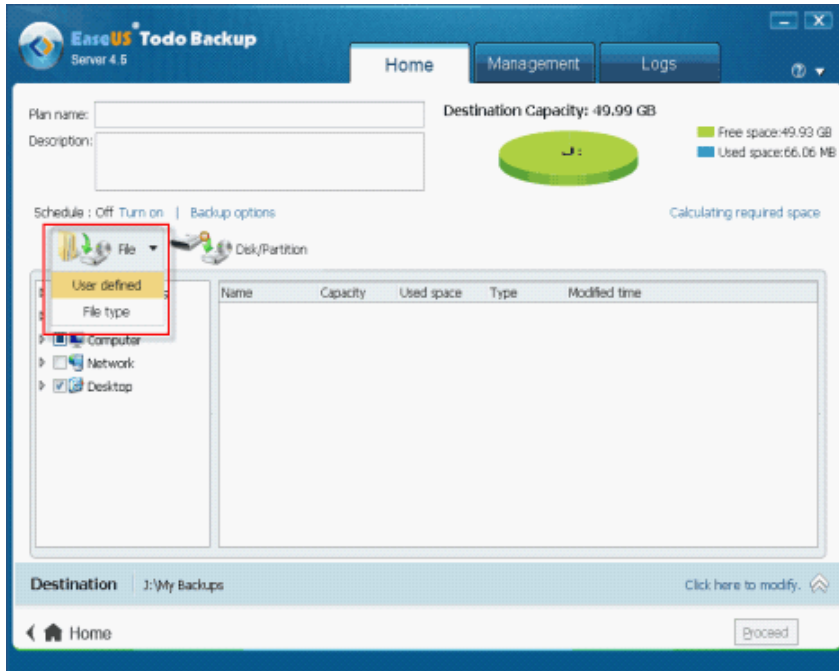
Part 2 Steps

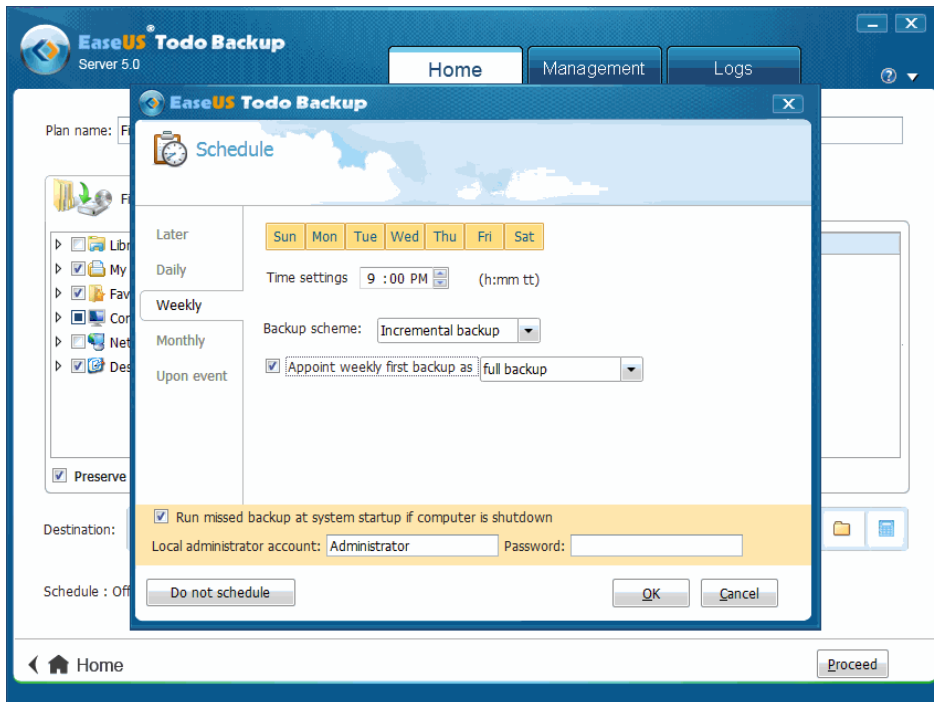**1. Launch EaseUS Todo Backup, click Data backup (File, Disk/Partition).**

2. Choose _File_ and then enter Task/Plan name and Description for your file backup.

3. Click File, you can select My RTX Files

4. **Set backup schedule for your backups.** Click Turn on and pop up the Schedule window. Set schedule to backup files via later, daily, weekly, monthly or upon event. Click OK to apply it, click Do not schedule to cancel plans. Please choose every day, set 9.00 pm then click the Appoint weekly first backup as full backup. Click OK to save these settings and Click Proceed to perform file backup.

Note: Enter account and password with Administrator privilege to make the schedule take effect.